**Arrangements for the end of the school day**

We would like to update our information regarding which children are permitted to leave the school premises unaccompanied by an adult, and also those adults who are permitted to collect your child from school **on a regular basis**. You may need to alter these arrangements occasionally in which case, please complete a new form, which you will find on the carousel in the reception area.

Child’s name ……………………………………………………………………………

Class …………………………………………………………………………………………

My child **is** / **is not\***  allowed to leave the school premises unaccompanied by an adult

\*please delete as appropriate

Please name any adults who have your permission to collect your child from school. Please also add if this is on a specific day or from any particular club etc.

|  |  |  |
| --- | --- | --- |
| NAME | RELATIONSHIP TO CHILD | ANY OTHER DETAILS |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

I give my parental consent for the above arrangements to be followed.

Signed ………………………………..…………………….….……… Print Name ………………..……………………..………..

(Parent/Carer) Date…………………………………………………………….